Johnson and Johnson and Moderna COVID-19 vaccines can be ordered by active, COVID-19 providers in ASIIS.

Before ordering COVID vaccines in ASIIS here are some things to think about:

**Pfizer (Age 12+)**

**Minimum order size:**

Pfizer 1170 doses

Pfizer 450 doses (not until later in May with very limited availability)

**Cold Storage and Time:**

- Ultra-low-temp freezer up to 6 months (-60°C and -80°C)
- Freezer up to 2 weeks (-15°C and -25°C)
- Refrigerator up to 5 days (2°C and 8°C)
- Shipper for up to 30 days with 6 dry ice recharges, replenish dry ice every 5 days
  - Comes with ONE dry ice recharge, sites must provide their own dry ice after that
  - Shipper can only be opened 2/day for up to 3 minutes
  - Once a tray is removed it has started the thawing process and cannot be put back in the shipper
  - Use the [Controlant external data logger](https://controlant.com), included with the thermal shipping container, to monitor the temperature

- Link to [ADHS Pfizer job aid; Dry Ice Handling/Recharge job aid](https://www.adhs.gov)
- Link to [CDC Pfizer web page](#)
- Return the shipping container with Controlant data logger after 30 days, using the shipping label provided

**Moderna (Age 18+)**

**Minimum order size:**

Moderna 100 doses (being phased out May 2021)

Moderna 140 doses (being phased in May 2021)

**Cold Storage and Time:**

- Freezer up to 6 months (-15°C and -25°C)
- Refrigerator up to 30 days (2°C and 8°C)
- Link to [ADHS Moderna job aid](#)
- Link to [CDC Moderna web page](#)

**J&J Janssen (Age 18+)**

**Minimum order size:** J&J Janssen 100 doses

**Cold Storage and Time:**

- Refrigerator up to 3 months (2°C and 8°C)
- Link to [ADHS J&J Janssen job aid](#)
- Link to [CDC J&J Janssen web page](#)

**Training:**

Prior to ordering vaccines, facility staff must be trained

- Weekly brown bag webinar for COVID-19 vaccine providers:
  - Tuesdays at Noon. Here is the link: [https://meet.google.com/ixr-cpnx-bpp](https://meet.google.com/ixr-cpnx-bpp)
- [AIPO TRAIN](#) courses (Enrollment key: PandemicProviders)
- Review job aids on [AIPO website](#)
- Review [provider resources](#) at ADHS COVID-19 Vaccine web page

**Daily Tasks:**

- Every day take a physical inventory count of doses in the cold storage units
  - Compare the physical count to ASIIS lot number reconciliation inventory
    - The inventories should be the exact same if doses given are entered properly in ASIIS. If you need to troubleshoot, use this job aid.
  - Enter the daily inventory into [CDC VaccineFinder](#)
Temperature Monitoring
  o Twice per day monitor temperatures using the approved data logger
    ▪ Document that you monitored temperatures using the paper temp log
      ▪ Ultra low temp Celsius Fahrenheit
      ▪ Refrigerator Celsius Fahrenheit
      ▪ Moderna Freezer Celsius Fahrenheit
      ▪ Document current, min, max, time, and initials
  o If there are out of range temperatures, stop using the vaccines and submit an incident report to the AIPO
  o Twice per month download and save the data logger data reports
    ▪ Keep the data logger reports readily available for 6 years
    ▪ Submit the data logger reports to the AIPO upon request

Document doses administered in ASIIS within 24 hours
  o Shipments must be marked “received” in ASIIS prior to administration in order for the doses to decrement from the inventory

Prepare for current demand and no-shows:
  • Demand is volatile
  • Have a plan
  • Only order what you need
  • Avoid wastage
  • Work with organizations you have good relationships with to provide their members vaccines

You are responsible for the doses you order

Sharing the Pfizer minimum order quantity:
  • Both the sending and receiving providers will email data logger reports to ArizonaVFC@azdhs.gov
  • Transfers must be approved in ASIIS prior to moving the doses
  • Enter the transfer in ASIIS prior to moving the doses
    o Information you will need for ASIIS:
      ▪ The organization and facility sending the doses______________
      ▪ The organization and facility receiving the doses____________
      ▪ The quantity___________________________________________
- The lot number

- When the doses arrive, mark them "received” in ASIIS. Do not administer doses before “receiving” them in the ASIIS inventory

- Only onboarded, active COVID-19 vaccine providers may receive COVID-19 vaccines

- Follow the USP transfer guidelines when packing the doses for transfer

- Once frozen doses have been thawed they cannot go back into a freezer

- Wherever the vaccines are, data loggers must be with them to monitor the temperatures

- The ancillary kit and diluent must also be transferred with the doses

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Stay connected with us:

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*Health and Wellness for all Arizonans*