Vaccine Clinic Workflow

**Appointment Request**: Patient/Community Member

- Calls to schedule Vaccine appointment
- Patient Status
- Community Member
- Follow Appointment scheduling Workflow
- Schedule Vaccine Appointment

**Front Office**

- Patient Arrives to Clinic
- Change status to ARRIVED
- Est Pt
- Change Status to Paperwork
- Verify Demographics
  - Yes
  - Provide Consent Forms for signature
- No
  - Est Pt
  - Change Status to READY

**Medical Assistant**

- Rooming
  - Office Visit Screen
    - Check in
    - Change Status to MA
    - Verify Patient
- Progress Note
  - Import Template
    - Vaccine Type
    - New or Established Patient
- Complete Vaccine Survey
- Enter Vital Signs
- Verify Vaccine Details
  - Click on "Me" to timestamp
  - Enter Location Given
  - Check for initials of verifying MA in comments section

**Provider**

- Status to IMM
- Immunization Consent
- Enter Vaccine Details
- Administer Vaccine
- Start Timer 15 minutes
- Verify Vaccine Details
- Provide Vaccine Card
- Schedule Next Appt, if applicable
- Print Visit Summary
- Provider locks Progress Note

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Demographic required fields:
1. Name
2. DOB
3. Address
4. Phone Number
5. Language

Vital Signs: WT, HT, Temp, BP, Pulse Ox, HR

Vaccine Details Screen:
- Enter DOSE # (1 or 2)
- Enter Immunization Lot Details (find correct lot number)
- Click on VIS given
- Another MA verify lot #, correct dose, correct patient

Pre-populated sections:
- Assessment, Treatment screen, macros, vaccine order, Billing Code