Below are supplies that may be needed to conduct a satellite, temporary, or off-site vaccination clinic. The list may not be comprehensive. Your state or local public health immunization program may also have a checklist.

For large-scale clinics held at large facilities, such as stadiums and arenas, or over multiple days, additional supplies will be needed. Contact your state or local public health preparedness program and work with the clinic medical director for additional guidance and assistance.

Quantity of supplies needed will vary significantly between smaller, one-day clinics held in schools, churches, or pharmacies and large-scale clinics held in arenas or held over multiple days.

**VACCINES**

**Refrigerated vaccines**

Select the vaccine(s) that will be offered at the clinic.

- Diphtheria, tetanus, and pertussis (DTaP)
- DTaP-HepB-IPV (Peditrix)
- DTaP-IPV/Hib* (Pentacel)
- DTaP-IPV (Kinrix, Quadracel)
- *Haemophilus influenzae* type b* (Hib)
- Hepatitis A (HepA)
- Hepatitis B (HepB)
- HepA-HepB (Twinrix)
- Human papillomavirus (9vHPV)
- Influenza, injectable (IIV) (in season)
- Influenza, live attenuated intranasal (LAIV) (in season)

**Frozen vaccines**

(Frozen vaccines may only be administered at satellite, temporary, and off-site clinics if they can be safely shipped to and monitored at the site. They should never be transported from one location to another.)

- Measles, mumps, rubella* (MMR)
- Measles, mumps, rubella, varicella* (MMRV, ProQuad)
- Varicella*

* *Diluent for ActHIB, Hibermix, Menvio, Pentacel, Rotarix, and Shingrix comes packaged in the same container as the lyophilized component. Diluent for MMR, MMRV, and varicella comes from the manufacturer packaged with the vaccine in separate containers.

**CLINICAL SUPPLIES**

**Administration supplies**

- Adhesive bandages
- Appropriate needles (length, gauge) for the route of administration (Subcut, IM) and the expected patient population
- Sterile alcohol prep pads
- Syringes (1 or 3 cc)
**Clinic supplies**

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<thead>
<tr>
<th>Item</th>
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</thead>
<tbody>
<tr>
<td>Alcohol-based hand sanitizer (at least 60% alcohol)</td>
<td>Partition screens</td>
<td>Table and chairs for patient and vaccination provider at each vaccination station</td>
</tr>
<tr>
<td>Digital data logger for each storage unit/container</td>
<td>Paper towels</td>
<td>Vaccine storage units (onsite) or portable refrigerators or packouts (for transport) that can maintain the appropriate vaccine cold chain</td>
</tr>
<tr>
<td>Disposable table covers</td>
<td>Sanitizing products for vaccination and preparation surfaces</td>
<td>Wastebaskets</td>
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<tr>
<td>Gauze pads</td>
<td>Sharps containers</td>
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<tr>
<td>Medical gloves</td>
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</table>

**Clinic documentation**

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<thead>
<tr>
<th>Item</th>
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<tbody>
<tr>
<td>Billing forms, if needed</td>
<td>Laptops, computers, tablets, or smartphones, as well as printers and 2D barcode readers (if using), including multiple plug outlet strips and extension cords</td>
<td>Vaccination standing orders and protocols, as necessary</td>
</tr>
<tr>
<td>Immunization record cards</td>
<td>Screening checklist for contraindications to vaccines for children, teens, and adults</td>
<td>Vaccine information statements (VISs) for each vaccine being offered and in multiple languages as appropriate (in some instances, an emergency use authorization [EUA] form may be required)</td>
</tr>
<tr>
<td>Immunization schedule for targeted audience(s)</td>
<td></td>
<td>Vaccine storage temperature log(s)</td>
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<tr>
<td>Internet access or hotspot</td>
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<tr>
<td>Forms to record vaccine administration (this may be done by computer)</td>
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**Office supplies**

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<tr>
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<tbody>
<tr>
<td>Clipboards</td>
<td>Rope, cones, and/or tape as needed to direct traffic flow</td>
<td>Trash bags</td>
</tr>
<tr>
<td>Notepads</td>
<td>Signage for clinic hours, future clinics, clinic flow, and easels or other equipment for displaying</td>
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<tr>
<td>Pens</td>
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<tr>
<td>Printer paper</td>
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<tr>
<td>Printers, if applicable</td>
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**MEDICAL EMERGENCY SUPPLIES**

If possible, it is preferable that emergency medical services (EMS) staff be available during the clinic. Clinical staff providing vaccine should be trained in CPR and able to respond to medical emergencies.

At a minimum, there should be:

- Antihistamines (diphenhydramine [Benadryl], hydroxyzine [Atarax, Vistaril], and syringes if needed)
- Cell phone or land line to call 911
- Epinephrine in prefilled autoinjector or prefilled syringe (various doses), prepackaged syringes, vials, or ampules (Epi-pens)
- First aid kit
- Blood pressure measuring device
- Light source to examine mouth and throat
- Oxygen
- Stethoscope
- Timing device for measuring pulse
- Tongue depressors
- Tourniquet

**Additional supplies needed during the COVID-19 pandemic**

During the COVID-19 pandemic, additional supplies are needed to protect both staff and patients, including:

- Additional hand sanitizer with at least 60% alcohol for hand hygiene
- Additional cleaning equipment for more frequent cleanings, using EPA's Registered Antimicrobial Products for Use Against Novel Coronavirus SARS-CoV-2
- Additional signage, tape, ropes, and cones to encourage physical distancing and provide one-way flow through the clinic
- Face coverings for patients who arrive without one
- Hand soap, as appropriate
- Personal protective equipment (PPE) for staff. Gloves should be worn by anyone administering intranasal or oral vaccine. Depending on level of community transmission, eye protection may also be recommended.
- Thermometers for checking patient temperature before entering the clinic, if required
- Tissues