

READY... SET...



CORE LEADERSHIP TEAM OVERSEES FOUR MAJOR PLANNING AREAS

DESIGN WORKFLOW

- Patient intake process
- Registration & screening
- Delivery
- Post-vaccine waiting time
- Do a dress rehearsal
- Implement Standing Orders
- Order free patient posters/postcards & buttons for staff

DATA USE

- Report doses on hand to Vaccines.gov
- Report patient records to ASIS 12-72 hours.
- Prepare a list of staff, elderly and high risk as first tier recipients
- Allow for **2, 3 or 4** dose schedule
- Plan daily vaccine delivery goals based on supply and population
- Have IT & clinical leads collaborate with ASIS

EDUCATE & INFORM

- Designate lead in staff training
- Separate training and delivery objectives by vaccine types
- Plan for separate storage and safety tracking
- Plan for weekly staff communication
- Include **Team** in decision-making

ENGAGEMENT

- Constantly update educational tools to population served: consider a hotline method or dedicated media site
- Address vaccine hesitancy
- Counter false claims
- Identify cultural and social barriers to vaccination
- Outreach to high risk groups - Develop call list of high risk for end of day doses

GO!



Patient screened and ready

1st dose given

J&J 1 dose
Booster 2 months
Moderna 2/3 doses
separated by 28 days
Pfizer 2/3 dose
separated by 21 days
Boosters 6 months

Document charges

Explain V-safe

Supply Patient Fact Sheet

Schedule 2nd dose if needed

Update ASIS

See AZ Billing Guide

IT'S A MARATHON— STAY FLEXIBLE AND SAFE!

TRACK YOUR EFFORTS
with strong IT leadership

Run charts on vaccine uptake

Impact on populations at risk

Changes in COVID-19 vaccine and disease

Safety concerns: incident reports, VAERS, V-safe

MONITOR CHANGES
in quality, clinical outcomes, finances, staffing and overall services

Staff satisfaction

Effect on center operations

Patient satisfaction & concerns addressed

REVISE AS NEEDED
and incorporate into long term operations

Continue contagion prevention efforts!

Keep information factual and available

STAY IN THE RACE!



**KEEP YOUR EYE ON THE FINISH LINE—
DON'T FORGET ROUTINE VACCINES!**